

# GRADUATE STUDIES

# **Statement of Administration**

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For a number of years we prayed and waited on the Lord to give us an opportunity to begin a graduate program at Trinity Baptist College. The answer to this prayer is a fulfillment of a dream. We desire to help God's servants become better equipped for effective ministry.

Trinity Baptist College has a track record of training specialists, and we are glad to expand our focus to the graduate level. You will be challenged spiritually, stretched academically, and encouraged personally by our graduate programs of study.

The Lord has given us great leadership and a well-trained faculty who are able to provide the tools and training needed to develop you and prepare you for greater success in God's work.

We believe that quality education and practical experience can better equip you to serve the Lord Jesus Christ through local church ministry.

Thank you for your interest in Trinity. We believe that God has something great in store for you.

In His Service,  
Dr. Tom Messer

Thank you for your interest in the graduate programs offered through Trinity Baptist College!

This catalog is designed to provide you with helpful information about us. Please read it carefully, and feel free to contact us regarding any questions you may have.

Trinity Baptist College has chosen to maintain a clear and simple focus: preparing men and women for local church ministry. Our graduate program is designed to further prepare God's servants for effective ministry.

Our desire is to educate and equip through valuable academic instruction along with practical training within the context of the local church.

If you are serious about graduate education, Trinity Baptist College is the place for you!

In Him,  
Dr. Charles T. Shoemaker

# Graduate Studies Academic Calendar

## 2008-2009 COURSE SCHEDULE

### SPRING 2008

### CREDITS INSTRUCTOR

#### Distance Courses: February 11-May 23, 2008

BIB502	<i>Systematic Theology II</i>	3	B. Kendall
BIB512	New Testament Introduction	3	B. Kendall
CED540	Contemporary Issues	3	D. Thompson
EDU515	Christian Curriculum Design	2-3	J. Schaefer
EDU547	Collaboration with Parents & Professionals	2	V. Riley
EDU585	Philosophy of Christian Education	1	C. Lindstam
PSY510	Coping with Student Diversity	3	V. Riley

#### Residence Courses: May 5-9, 2008

BIB515	Discipleship (AM)	2	C. Shoemaker
CED516	Baptist History (AM)	2	M. Gass
CED522	<i>Contemporary Preaching (PM)</i>	2	T. Messer

### SUMMER 2008

### CREDITS INSTRUCTOR

#### Distance Courses: June 9-September 19, 2008

BIB501	<i>Systematic Theology I</i>	3	B. Kendall
BIB518	Apologetics	3	D. Thompson
CED504	<i>Church &amp; Sunday School Growth</i>	2	C. Shoemaker
EDU535	Educational Portfolio Development	3	C. Lindstam
EDU565	Teamwork and Strategic Planning	2	C. Lindstam
EDU585	Philosophy of Christian Education	1	C. Lindstam

#### Residence Courses: June 2-6, 2008

CED512	<i>Leadership Development (PM)</i>	2	C. Lindstam
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#### Residence Courses: June 9-13, 2008

EDU525	Education Methodology (AM)	2	J. Schaefer
EDU545	Introduction to Special Education (AM)	2	V. Riley
EDU550	Statistics for Research (PM)	2	V. Riley
EDU580	Reflective Practice (PM)	2	J. Schaefer

#### Residence Courses: July 14-18, 2008

CED508	Making the Bible Foundational in Academics (PM)	2	B. Kendall
EDU542	Math Disabilities & Remediation (PM)	2	V. Riley
EDU546	Diagnosis and Evaluation (AM)	3	V. Riley

<b>FALL 2008</b>	<b>CREDITS</b>	<b>INSTRUCTOR</b>
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**Distance Courses: October 13, 2008-January 23, 2009**

BIB511	Old Testament Introduction	3	D. Thompson
BIB516	Advanced Hermeneutics	3	B. Kendall
<i>BIB590</i>	<i>Guided Research Project</i>	3	<i>B. Kendall/ D. Thompson</i>
EDU520	Classroom Assessment	3	V. Riley
EDU538	Critical Issues, Ethics and Law	3	C. Lindstam
EDU540	History of Christian Education	3	G. Woods
EDU549	Understanding & Coping with Challenging Behaviors	2	V. Riley
EDU555	Admin. of Class. & Related Activities	3	J. Schaefer
EDU585	Philosophy of Christian Education	1	C. Lindstam
EDU595	Guided Research Project	2	C. Lindstam/ V. Riley

**Residence Courses: December 8-12, 2008**

BIB513	Eschatology (PM)	2	B. Jones
BIB517	Prayer (AM)	2	C. Shoemaker
EDU545	Introduction to Special Education (AM)	2	V. Riley

<b>SPRING 2009</b>	<b>CREDITS</b>	<b>INSTRUCTOR</b>
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**Distance Courses: February 9-May 22, 2009**

<i>BIB502</i>	<i>Systematic Theology II</i>	3	<i>B. Kendall</i>
BIB512	New Testament Introduction	3	B. Kendall
CED540	Contemporary Issues	3	D. Thompson
EDU543	Language Development and Remediation	3	V. Riley
EDU544	Curriculum Adaptations	2	V. Riley
EDU575	Administrative Assessment Procedures	2	C. Lindstam
EDU585	Philosophy of Christian Education	1	C. Lindstam

**Residence Course: March 19-April 23, 2009 (Thursdays)**

CED506 (*)	Advanced Pastoral Counseling	2	R. Marks
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**Residence Courses: May 4-8, 2009**

BIB520	Revival (AM)	2	C. Shoemaker
<i>CED522</i>	<i>Contemporary Preaching (PM)</i>	2	<i>T. Messer</i>

<b>SUMMER 2009</b>	<b>CREDITS</b>	<b>INSTRUCTOR</b>
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**Distance Courses: June 8-September 18, 2009**

<i>BIB501</i>	<i>Systematic Theology I</i>	3	<i>B. Kendall</i>
BIB519	Cults	3	D. Thompson
EDU535	Educational Portfolio Development	3	C. Lindstam
EDU585	Philosophy of Christian Education	1	C. Lindstam

**Residence Courses: June 1-5, 2009**

BIB514	Biblical Preservation (PM)	2	B. Kendall
<i>CED504</i>	<i>Church &amp; Sunday School Growth (AM)</i>	2	<i>C. Shoemaker</i>
<i>CED512</i>	<i>Leadership Development (PM)</i>	2	<i>C. Lindstam</i>
EDU542	Math Disabilities & Remediation (AM)	2	V. Riley
EDU550	Statistics for Research (PM)	2	V. Riley
EDU570	Technology Applications in Christian Schools (PM)	2	M. Belk
EDU580	Reflective Practice (AM)	2	J. Schaefer

**FALL 2009****CREDITS INSTRUCTOR****Distance Courses: October 5, 2009-January 15, 2010**

BIB511	Old Testament Introduction	3	D. Thompson
BIB516	Advanced Hermeneutics	3	B. Kendall
<i>BIB590</i>	<i>Guided Research Project</i>	3	<i>B. Kendall/ D. Thompson</i>
EDU502	Finance and Budgeting	3	C. Lindstam
EDU505	Bible Principles & Classroom Appl.	3	J. Schaefer
EDU520	Classroom Assessment	3	V. Riley
EDU541	Reading Disabilities & Remediation	3	V. Riley
EDU585	Philosophy of Christian Education	1	C. Lindstam
EDU595	Guided Research Project	2	<i>C. Lindstam/ V. Riley</i>
PSY505	Development of School Age Children	3	C. Lindstam

**Residence Courses: December 7-11, 2009**

BIB515	Discipleship (AM)	2	C. Shoemaker
MIS507	Modern Missionary Trends (PM)	2	B. Jones

*Italicized courses are required for M.Min. program.*

Notes: (AM) Residence Courses meet from 8:00 a.m. – 1:00 p.m.  
 (PM) Residence Courses meet from 1:30 p.m. – 6:30 p.m.  
 (\*) Course will be offered during five (5) evening sessions  
 (5:00-10:00 p.m.) in March and April.

# **Graduate Program Curriculum**

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## ***Overview***

Two graduate degree programs are offered at Trinity Baptist College: a 36-credit hour Master of Education (M.Ed.) and a 32-credit hour Master of Ministry (M.Min.). Both programs are designed for the working professional who may not be able to attend graduate school during a traditional 15-week semester classroom setting as either a full-time or part-time student. Both programs have required off-campus (distance) and on-campus (residence) courses. The Master of Education program has about 75 percent of its credits earned through distance courses and the remaining 25 percent earned through residence courses. Due to the numerous electives available within the Master of Ministry program, the distance courses could comprise between 30 and 75 percent of the credits, while the residence courses account for the subsequent 25 to 70 percent of the credits.

The programs are designed to further advance the education and training that was received at the undergraduate level and advance the student's level of competence and scholarship, especially in reading, writing, interaction, and communication skills. The graduate courses involve a greater use of technology, methodology, library resources, and research techniques, and emphasize practical application of theoretical techniques.

## ***Course Format***

Both programs require the student to complete a specified number of courses off-campus through distance courses and on-campus in residence courses. The highlights of these course formats are described herein.

## ***Distance Courses (DCs)***

The Distance Courses (DCs) are typically three (3) credit courses to be completed at one's home location without coming to the college campus. A three-credit course is usually divided into 12 units or modules. Each module is designed to be completed in one week and are available by emailing the instructor after registering and paying for the course. The student has 15 weeks to complete the course material. Each module requires associated weekly assignments that must be completed and submitted to the instructor by e-mail. After weekly lessons 1, 3, 6, 9, and 12, a one-on-one 30-minute phone tutorial between the student and instructor is scheduled to monitor and assess the student's progress. A term paper or final project that covers the course material may be assigned to be completed as part of the 12 modules. There are no final exams in the distance courses. A student should expect to spend up to ten hours per week on each unit.

The student is expected to submit assignments along an appropriate timeline. Students who are more than three weeks behind in submitting assignments may be withdrawn from the course at the discretion of the instructor and the student's advisor.

### ***Residence Courses (RCs)***

The Residence Courses (RCs) are two (2) credit courses that are offered on campus several times per year in a one-week format. These courses have preliminary (or pre-class) assignments that must be completed before the first class. The student must be registered, request the syllabus from the instructor, and begin the pre-class work one month before the Residence Class begins. One-week classes meet five hours per day, Monday through Friday. Various tests, projects, and assessments may be assigned during each class and require several hours of out-of-class work to complete prior to the next day's class. Exams or project presentations may be required during the class. Some RCs may require post-class assignments or projects. Computer and library facilities are available on campus for student use during the weeks of scheduled RCs. The prospect of conducting off-site Residence Courses will be considered on a case-by-case basis. Alternative formats of some RCs will be offered occasionally.

On-campus living facilities are not currently available during the RCs, except during the summer (June and July). Students are responsible for arranging their own accommodations during the week. A few local hotels and motels offer discounted rates to Trinity Baptist College guests. Residence courses with fewer than four enrolled students are subject to cancellation.

The student is responsible for purchasing any required textbooks for both the DCs and RCs from the publisher or various Internet sites.

### ***Course Scheduling and Enrollment***

Each graduate course is offered either in the format of a Distance Course (DC) or a Residence Course (RC). Students may apply for acceptance to the graduate program at any time, but course work will only be initiated at the beginning of the "blocks."

Each DC is scheduled during one of three blocks during the year: Fall, Spring, or Summer. Each block is 15 weeks long. There is a three-week break between the Fall-Spring Blocks and a two-week break between both the Spring-Summer Blocks, and the Summer-Fall Blocks.

Students may enroll in one or more distance courses during each block and also attend the appropriate residence course(s). The Master of Education program is designed to allow "full-time" students to complete the program during six blocks or two years. The Master of Ministry program is designed to allow "full-time" students to complete the program during three to four blocks or 12-18 months. A "full-time" student is expected to enroll in three to four courses per block to complete the M.Min. program or two courses per block to complete the M.Ed. program within these time periods.

The Residence Courses (RCs) are scheduled during one or two of the weeks within each block. Each residence course requires extensive pre-class assignments. Residence courses should be started one month prior to the actual class dates. This four-week lead provides ample time for completion of pre-class assignments. See the registration section for details.

Students are encouraged to take at least one course during each block to maintain satisfactory progress through the Graduate Program. A student who does not enroll in any course during two consecutive blocks will be assessed a re-enrollment fee before being allowed to enroll for any other course(s).

### ***Master of Education (36 hours)***

The purpose of the Master of Education (M.Ed.) program is to help educators and administrators reach a higher level of classroom performance and leadership capabilities, thereby making them role models who bring a spirit of excellence and high quality to the Christian school. At least 36 hours is necessary to complete the program.

Students in this program must choose one of four concentrations in addition to the core courses required of all students. The four concentrations are:

1. Classroom Practices
2. Christian School Administration
3. Special Education
4. Bible Teaching

The core courses are designed to provide the educator or administrator with a well-rounded distribution of courses dealing with philosophical considerations of Christian education, student assessment, behavior management, and research and reflective methods. Each student completes the degree by choosing either to take a comprehensive exam on courses taken in the program, or to conduct a research project.

The Classroom Practices concentration is designed for classroom educators who want to enhance their skills to reach a higher level of classroom performance in areas such as assessment, curriculum design, understanding student behavior and education methodology. The program also covers the philosophy and history of Christian education.

The Christian School Administration concentration is designed to bolster the professional, leadership and administrative skill set of an educator or administrator. Course content within the concentration covers topics such as curriculum design, use of technology, personnel assessment, ethics, legal issues, and strategic planning.

The Special Education concentration is designed for classroom teachers or administrators who desire to meet the needs of children with learning disabilities, attention deficit, or mild autism. Course content within the con-

centration develops specialized skills for teaching reading, math and language arts, in addition to methods for developing and establishing programs and adapting curriculum to suit the schools' and students' needs.

The Bible Teaching concentration is designed for those students who either have Biblical training and need to enhance their classroom skills and Bible knowledge, or are called to teach Bible as a specialty and seeking advanced training in the Word and teaching methods.

### ***Objectives***

The objectives of this program are to instruct the students so that they may:

1. Demonstrate depth of subject knowledge combined with Biblical integration.
2. Demonstrate understanding of the student (including those with special needs), student diversity, and the need for assessment.
3. Demonstrate a knowledge of teaching methods and classroom management from a Biblical perspective.
4. Articulate the history of the Christian Day School movement and its trends.
5. Use new knowledge and research in their teaching.
6. Develop life-long habits of improvement through reflective practice.

### ***Courses***

The courses within the Master of Education curriculum are listed on the next page. Three of the core courses (6 hours) must be completed in residence. Course prefixes indicate the course concentration (BIB for Bible, CED for Christian Education, EDU for Education, PSY for Psychology).

The curriculum comprises 18 hours of required core courses and 18 hours from one of the four concentrations

<b><i>Prefix</i></b>	<b><i>Course Name</i></b>	<b><i>Credits</i></b>	<b><i>Format</i></b>
<b>General Core Courses (19 hours)</b>			
CED508	Making the Bible Foundational in Academics	2	RC
EDU505	Bible Principles and Classroom Applications	3	DC

EDU520	Classroom Assessment	3	DC
EDU545	Introduction to Special Education	2	RC
EDU550	Statistics for Research	2	RC
EDU580	Reflective Practice	2	RC
EDU595	Research Project	2	DC/RC
PSY505	Development of School Age Children	3	DC
<i>or</i>			
PSY510	Coping with Student Diversity	3	DC

### **Classroom Practices Concentration (17 hours)**

EDU515	Christian Curriculum Design	3	DC
EDU525	Education Methodology	2	RC
EDU535	Educational Portfolio Development	3	DC
EDU540	History of Christian Education	3	DC
EDU555	Admin. of Class. & Related Activities	3	DC
PSY505	Development of School Age Children	3	DC
<i>or</i>			
PSY510	Coping with Student Diversity	3	DC
EDU585	Philosophy of Christian Education	1	DC

### **Christian School Administration Concentration (17 hours)**

CED512	Leadership Development	2	RC
EDU502	Finance & Budgeting	2	DC
EDU515	Christian Curriculum Design	2	DC
EDU538	Critical Issues, Ethics, & Law	2	DC
EDU540	History of Christian Education	3	DC
EDU565	Teamwork & Strategic Planning	2	DC
EDU570	Technology Applications in Christian Schools	2	RC
EDU575	Administrative Assessment Procedures	2	DC

### **Special Education Concentration (choose 17 hours)**

EDU541	Reading Disabilities & Remediation	3	DC
EDU542	Math Disabilities & Remediation	2	RC
EDU543	Language Development & Remediation	3	DC
EDU544	Curriculum Adaptations	2	DC
EDU546	Diagnosis & Evaluation	3	RC
EDU547	Collaboration with Parents & Professionals	2	DC
EDU549	Understanding & Coping with Challenging Behaviors	2	DC

### **Bible Concentration (12 hours required; 5 hours electives)**

BIB501	<i>Systematic Theology I*</i>	3	DC
<i>or</i>			
BIB503	<i>Bible Doctrines I*</i>	3	DC
BIB502	<i>Systematic Theology II*</i>	3	DC
<i>or</i>			
BIB504	<i>Bible Doctrines II*</i>	3	DC
BIB511	<i>Old Testament Introduction</i>	3	DC
BIB512	<i>New Testament Introduction</i>	3	DC

BIB513	Eschatology	2	RC
BIB514	Biblical Preservation	2	RC
BIB515	Discipleship	2	RC
BIB516	Advanced Hermeneutics*	3	DC
BIB517	Prayer	2	RC
BIB518	Apologetics	3	DC
BIB519	Cults	3	DC

*Required courses in italics*

\*Men may register for BIB501, BIB502, and BIB516. Women and students requiring additional Bible training may register for BIB503 and BIB504.

### ***Master of Ministry (32 hours)***

The Master of Ministry (M.Min.) degree is designed primarily as a vocational program for those who are engaged in ministry and who desire to enhance their professional skills. This program can serve as a springboard into a chaplaincy program.

### ***Objectives***

Students who complete this degree program should be able to demonstrate the following educational and ministry goals:

#### ***Educational Goals***

1. To discern, defend, and articulate conservative, Christian theology.
2. To develop academic excellence by promoting mastery of subject matter, critical thinking, proper use and evaluation of resource material, and clear, logical written and oral expression of ideas.
3. To stimulate the student's desire toward a greater worship of God, mutual edification, and evangelistic and missionary zeal.

#### ***Ministry Goals***

1. To equip the student for the practice of ministry at a high level of professional competence.
2. To develop in the student an awareness of contemporary problems and issues in the church and society and equip the student to meet those challenges.
3. To integrate Biblical and theological principles with practical and experiential particulars to achieve true Biblical perspective in ministry.

### ***Courses***

The courses within the Master of Ministry curriculum are listed below. There are six courses (15 hours) that are required of all students. Three of the courses (6 hours) must be completed in residence. The student must select at least 17 hours from any of the remaining courses. Up to 6 hours of electives may be selected from the M.Ed. program, upon approval from the student's advisor. Course prefixes indicate the course concentration (BIB for Bible, CED for Christian Education, and MIS for Missions).

<b><i>Prefix</i></b>	<b><i>Course Name</i></b>	<b><i>Credits</i></b>	<b><i>Format</i></b>
BIB501	<i>Systematic Theology I</i>	3	DC
BIB502	<i>Systematic Theology II</i>	3	DC
BIB503	Bible Doctrines I	3	RC
BIB504	Bible Doctrines II	3	RC
BIB511	Old Testament Introduction	3	DC
BIB512	New Testament Introduction	3	DC
BIB516	Advanced Hermeneutics	3	DC
BIB518	Apologetics	3	DC
BIB519	Cults	3	DC
BIB531	Greek I	3	DC
BIB532	Greek II	3	DC
BIB590	<i>Guided Research Project (final course)</i>	3	DC
BIB595	Independent Study	3	DC
CED540	Contemporary Issues	3	DC
BIB513	Eschatology	2	RC
BIB514	Biblical Preservation	2	RC
BIB515	Discipleship	2	RC
BIB517	Prayer	2	RC
CED502	Church Planting	2	RC
CED504	<i>Church and Sunday School Growth</i>	2	RC
CED506	Advanced Pastoral Counseling	2	RC
CED508	Making the Bible Foundational in Academics	2	RC
CED512	<i>Leadership Development</i>	2	RC
CED516	Baptist History	2	RC
CED522	<i>Contemporary Preaching</i>	2	RC
MIS507	Modern Missionary Trends	2	RC

*Required courses in italics*

# GRADUATE FINANCIAL INFO

## ***Tuition***

Tuition for the graduate courses is tabulated below.

Standard Tuition Rate	\$290 per credit hour
2-Credit Course	\$580
3-Credit Course	\$870

Tuition and fees for any distance courses must be paid the first day of the block containing the course. Tuition costs for the residence courses are to be paid prior to the first day of class. However, students should request the syllabus and start any pre-class assignments one month before the first day of class. Due to the limited course hours, no payment plans are currently available.

## ***Fees***

The following fees apply to the Graduate Program:

Application fee (non refundable)	\$45
Registration fee (per semester)	\$25
Late Registration fee	\$50
Graduation fee (for graduating students)	\$150 (due at start of last semester)
Transcript fee	\$5 per transcript
Re-enrollment fee	\$50
Course extension fee	\$75 per course
Course withdrawal fee	\$100 per course

The re-enrollment fee will be assessed to students who do not enroll in any classes for two or more consecutive semesters.

## ***Financial Aid***

Any student registered for at least five hours and requiring financial assistance can apply for a Stafford Loan. To apply for a Stafford Loan, a student must first submit the Free Application for Federal Student Aid (FAFSA). It is recommended to complete the FAFSA online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Trinity's school code is 031019; this number is needed when completing the FAFSA. After the FAFSA is processed, the Financial Aid Office will determine a student's eligibility for student loans and provide any additional paperwork necessary to complete the loan application process.

## *Satisfactory Academic Progress (SAP)*

In order to receive financial aid each student must maintain Satisfactory Academic Progress (SAP). The Financial Aid Office calculates SAP at the end of each academic year to determine a recipient's eligibility for the next academic year. SAP is measured by the qualitative and quantitative standards described on the next page.

### *Qualitative*

A student must maintain a minimum 3.0 cumulative GPA.

### *Quantitative*

A student must complete an academic program in one-hundred fifty percent (150%) of the published time. (i.e. a 32-credit hour program must be completed within 48 attempted hours, and a 36-credit hour program must be completed within 54 attempted hours).

### Important Information Regarding SAP Calculation

1. All credits that transfer from other institutions **and** courses taken at Trinity Baptist College **are** used for SAP calculation.
2. Withdrawals, incomplete courses, and repeated courses **are** calculated in this total.
3. The maximum number of hours a student attempts cannot exceed one-hundred fifty percent (150%) of the program length.

## *Refunds*

Students who are not able to start a course for which they have registered will be assessed a withdrawal fee and may obtain a refund of the balance if a request is received in writing prior to the first day of the block for DCs or the first day of class for RCs. Students who must withdraw after a course has begun and are not able to complete the course due to hospitalization, death in the family, jury duty, or military duty may submit a written appeal to the Office of Graduate Studies for a full or partial refund.





# GRADUATE ADMISSIONS

# Admissions Policy

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It is understood that enrollment at Trinity Baptist College is a privilege and not a right. Students forfeit this privilege if they do not conform to the standards and regulations established by the Administration. The College may request withdrawal at any time of any student who does not fit into the spirit of the College, whether or not the student conforms to the specific rules of the College.

Trinity Baptist College admits students of any race, color, national, or ethnic origin to all the rights, privileges, and programs generally accorded or made available to the students at the College. It does not discriminate on the basis of race, color, national, or ethnic origin in the administration policies, financial aid programs, and other college-administered programs.

## *Entrance Requirements*

Students having a four-year degree from a recognized institution are eligible to be considered for the graduate program. All students must affirm the doctrinal statement set forth by the College and be a member of a Bible-believing, non-Charismatic church.

Students who do not speak English as their native language must submit scores from the Test of English as a Foreign Language (TOEFL).

For the Master of Ministry program, students should have maintained a grade point average (GPA) of 2.5 (based on 4.0 scale) during the last two years of their undergraduate degree. The student should have a degree from a Bible college, have the equivalent experience from ministry, or be granted an admissions waiver from the graduate committee.

For the Master of Education program, students should have maintained a "B" average or a GPA of 3.0 (based on a 4.0 scale) during the last two years of their undergraduate degree. The student should have a degree in either education or one of the primary academic fields (*e.g.*, English, History, Mathematics, or Science). The student should have a minimum of six (6) hours of education courses and 12 hours of Bible courses, or be granted an admissions waiver from the graduate committee. Students not satisfying the academic requirements may be required to take additional coursework to mitigate deficiencies.

Due to the nature of the graduate program and the format of the Distance Courses, all students are expected to have a basic proficiency in computer applications, particularly word processing and e-mail correspondence. Students will need continuous access to a computer with Windows 95 or higher, Internet access, and Microsoft Word 97 or higher. Email will be the primary method for correspondence and transmittal of lessons.

## *Transfer Policy*

In both programs, a maximum of six (6) hours of previously-completed course work may be transferred from another recognized graduate school. For full consideration, the transferred course should have a description that closely parallels one within Trinity's program and with a grade of "A" or "B" received. No experience credit shall be awarded at the graduate level.

## *Admission Process*

Any student applying to either graduate program must submit a completed application with the application fee. In addition, the prospective student must submit the following materials:

1. Official transcript from the student's undergraduate degree institution
2. Essay regarding professional, educational, and spiritual goals
3. Two letters of recommendation that characterize the student's academic and ministry potential are to be initiated and sent directly to the graduate program office.
4. Salvation testimony and church membership testimony
5. Recent photograph

All application materials requested by Trinity Baptist College must be received before a student can be considered for admission into the graduate program. Students not satisfying one or more of the admission conditions may petition to be admitted on probation and will be required to complete six (6) hours of courses and maintain a "B" (3.0) average before attaining official acceptance.

Once all application materials have been received, the Graduate Admissions Committee will review the application and notify the applicant of its decision. All materials should be received 30 days prior to the start of the next graduate block for admission for that block. A student must start course work anytime within one year of being accepted into the Graduate Program; failure to do so will nullify a student's acceptance, and the student must re-apply.

Upon request and approval, students may take up to six credit hours for "professional development" without having to be accepted into the program.



# GRADUATE ACADEMICS

# Academic Policy

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## *Academic Progress*

A student must maintain a grade point average (GPA) of 3.0 (based on a 4.0 scale) to remain in the graduate program. Any student whose GPA falls below 3.0 for more than two consecutive blocks is subject to dismissal from the program.

## *Advisor and Graduate Committee*

Each graduate student will be assigned an advisor to work with throughout the program and in preparation for the oral presentation that completes the program. The student should develop a professional working relationship with his or her advisor.

## *Appeals and Grievance Policy*

There may be situations in which the student may appeal or submit a grievance regarding any of the admission and academic policies and procedures of the graduate program. In such cases and where appropriate, the student should follow the accepted hierarchy and not proceed to the next level until discussions at the previous level have failed to produce satisfactory results:

Instructor  
Chair of the Education or Ministry Program  
Office of Graduate Studies  
Vice President of Academic Affairs  
Executive Vice President / CEO  
President

In each case, the people representing these positions are welcome to seek assistance and counsel from other professional personnel within the College.

## *Christian Conduct*

As a Bible college, Trinity Baptist College adheres closely to the Christian ideals and values reflected by the Bible. Therefore, any student discovered cheating or employing plagiarism on any type of graduate program assignments is subject to dismissal. Similarly, any student who does not adhere to the spirit of the Trinity Baptist College Doctrinal Statement may also be dismissed from the graduate program.

## *Class Attendance and Auditing*

Due to the concentrated nature of the Residence Courses (RCs), a student must attend every class throughout the week that the RC is scheduled. If one or more classes are missed due to an extenuating circumstance (e.g., hospitalization, death in the family, jury or active duty), the student should notify the instructor immediately. The instructor has the discretion to determine whether the missed

work may be made up or whether the student will have to repeat the course. None of the graduate courses will be available for auditing or to be observed except by permission of the instructor and the Office of Graduate Studies.

### ***Course Evaluation***

Students will be given the opportunity to provide feedback and comments regarding the courses they complete in the graduate program. Evaluation forms will be emailed to students completing distance courses and distributed to classes for residence courses. A student's course grade will not be released until the evaluation form has been returned.

### ***Course Load***

A student registered for five hours in a block is considered part-time and may seek financial assistance through the Stafford Loan Program.

### ***Dress Code***

Students attending Residence Courses should dress according to the standards established by the College. Instructors will address appropriate dress code standards for the one-week Residence Courses.

### ***Drop/Add***

Distance courses may be added or dropped without penalty during the first week of the block.

### ***Extensions, Incompletes, and Withdrawals***

Once registered, the student is expected to work through the course and complete its requirements. If a student that has registered for a course desires to withdraw from the course for any reason, a withdrawal fee will be assessed for each course regardless of the timing of the withdrawal. Any student failing to submit a lesson within the first six weeks of a distance course will be withdrawn from the course (with no refund) and given a grade of "W." If a student determines that an extension to the 15-week block is necessary to complete the course requirements, the student may request an extension in writing from the Office of Graduate Studies and paying the appropriate fee for a four-week extension to the course. Only one extension period will be permitted per course. After that, a grade of "F" will be recorded and the student will have to register and pay for the course again.

The grade of "Incomplete" (I) may be issued due to medical emergencies, a death in the family, or military or jury duty. Students must confer with the instructor to establish an acceptable time period during which the required work must be completed. This period may not exceed one year. A student's registration in other graduate courses may be denied until the course is complete and the grade of "Incomplete" is removed. A grade of "F" will be recorded for any course not completed within one year.

A student will only be allowed to withdraw from a distance course (DC) within the first five weeks without academic penalty in the event of hospitalization, death in the family, jury duty, or military duty. Otherwise, students who withdraw within the first five weeks of the block will be assessed a withdrawal fee of \$100. Students who experience a qualifying event listed above and withdraw after the first five weeks of classes will receive a grade of “WP” or “WF.”

A student may withdraw from a residence course (RC) prior to the first day of class.

Financial aid or loan stipulations could be impacted by any course withdrawal. Courses from which a student withdraws after the start of the course will be documented on the student’s transcript.

### ***Grading System***

Grades in each of the courses will be based on the following grading scale:

Grade	Scale	Honor Points
A	92 -100	4 honor points per semester hour
B	85 - 91	3 honor points per semester hour
C	72 - 84	2 honor points per semester hour
F	0 - 71	0 honor point per semester hour

Any student not completing the required course work within the designated time can receive an “F” at the discretion of the instructor and the student’s advisor.

### ***Graduation Requirements***

Graduates from the program must satisfy the following conditions:

1. Complete all admissions requirements and be accepted into the program.
2. Complete all the *required* courses for the program within the maximum specified time period and with a cumulative grade point average of at least 3.0.
3. Demonstrate academic competency through the successful completion of a research project.
4. Demonstrate professional competency with the exam or research project material through an oral presentation and subsequent question and answer period.
5. Demonstrate throughout the program an adherence to the spirit of the Christian values and doctrinal positions espoused by the college.
6. Present a portfolio showing examples of having met the objectives of each course (M.Ed. only).

7. Complete and submit ALL coursework by August 31 of the same calendar year. (Students who do not complete their coursework prior to Commencement will have a degree conferral date of September 1.) Any student with coursework remaining after August 31 may participate in Commencement the following spring.
8. Have a zero balance, including graduation fee.

### ***Leave of Absence***

Our graduate programs are designed for the person in full-time Christian ministry. The student has the flexibility of completing the distance courses within the given 15-week semesters and scheduling trips to campus to complete the residence courses of the programs. The student is expected to enroll in a course during each of the three semesters (Fall, Spring, Summer) throughout the year to maintain satisfactory progress toward completing the degree. A student planning to miss two or more consecutive semesters should submit a written request to the Office of Graduate Studies for a leave of absence. A re-enrollment fee will be assessed for students who do not register for courses in two or more consecutive semesters.

### ***Library***

Graduate students have library access and computer use privileges in the Trinity Baptist College library. Students with library or computer questions should contact the Librarian or Technology Department, respectively.

### ***Maximum Completion Time***

Students are expected to complete all the requirements of the program within five (5) years of commencing the program. Failure to do so could result in the student having to repeat one or more of the required courses.

### ***Meals***

Meals may not be available during all the Residence Courses. Further information will be provided to registered students regarding the status of on-campus dining facilities during the Residence Courses.

### ***Parking***

There is ample free parking on campus. Graduate students visiting the campus or attending a residence course should check with a college representative regarding areas appropriate for graduate student parking.

### ***Professional Development Courses***

Students may petition to take up to six credit hours for professional development or Continuing Education Units (CEUs) without having to be accepted into a graduate program.

## ***Registration***

Students who have been officially accepted into a Graduate Studies Program may register for any of the courses scheduled in the upcoming semester.

Registration for the Residence Courses (RCs) will commence four weeks prior to the start of the particular RC and must be completed two weeks before the start of the semester in which the course occurs. All residence courses require pre-class assignment; therefore, a student may register no later than two weeks before the start of the course. Any student registering less than two weeks before the start of the course requires the instructor's approval and a late registration fee.

## ***Student Files***

Files will be maintained on all graduate students and contain all application information and course grades. Information within the student's record is confidential. Only college personnel having a legitimate professional right will have access to the information.

## ***Textbooks***

### ***Academic Content***

Textbooks or materials required for the Graduate Program courses will be available as specified in the particular course's syllabus. Some materials may be sold through the College bookstore. Typically, textbooks must be obtained by the students individually through commercial book vendors or various Internet sites (e.g., Amazon.com).

### ***Biblical Content***

Without apology, Trinity Baptist College uses the King James Version of the Bible (KJV). It is a required textbook for all classes. It is becoming increasingly difficult to secure textbooks solely based on the KJV; therefore, the student is expected to compare the verses in a text with the KJV. The instructors will use the KJV in all classroom discussions.

## ***Transcripts***

Students may request an official copy of their transcripts through the Academic Office by submitting a signed request and paying the appropriate transcript fee. Please allow up to one week for processing. A student may not receive course grades or transcripts if their account is not current.

# GRADUATE COURSE DESCRIPTIONS

Graduate courses are identified using a 500-level numbering sequence to distinguish them from the undergraduate curriculum, which uses a 100- to 400-level numbering sequence. The prerequisites for most of the graduate courses are generally satisfied through the student's bachelor's degree program. Any specific prerequisites for a graduate course are identified in the particular course description. A student enrolling in a graduate course without having the recommended prerequisite knowledge may experience academic difficulty with the material. The course descriptions list the number of credit hours for each course, and the course format: Distance Course (DC) or Residence Course (RC). The course prefix indicates the course concentration (BIB for Bible, CED for Christian Education, EDU for Education, MIS for Missions, and PSY for Psychology).

## **MASTER OF EDUCATION COURSES**

<b>CED508</b>	<b>MAKING THE BIBLE FOUNDATIONAL IN ACADEMICS</b>	<b>2 HRS</b>	<b>RC</b>
	This course helps the teacher gain and clearly understand a sound Biblical (KJV) perspective in all major academic disciplines. This course will demonstrate that for any discipline taught in a Christian school, the Bible is to be the foundation.		
<b>EDU502</b>	<b>FINANCE AND BUDGETING</b>	<b>2 HRS</b>	<b>DC</b>
	This course offers master's level exposure to the unique business office needs of the Christian school and the challenges of an educational ministry in today's high compliance environment. Leadership in budgeting, strategic financial planning, site-based financial controls, and interaction with external agencies will be covered.		
<b>EDU505</b>	<b>BIBLE PRINCIPLES AND CLASSROOM APPLICATIONS</b>	<b>3 HRS</b>	<b>DC</b>
	This course is designed to help the teacher develop a sound, general, Biblical perspective of the teacher and teaching. Pedagogical clues are studied from the life of Christ, the Apostle Paul, and others that taught in the Scriptures.		
<b>EDU515</b>	<b>CHRISTIAN CURRICULUM DESIGN</b>	<b>2-3 HRS</b>	<b>DC</b>
	This course is designed to help the student understand and implement curriculum in practical ways for Christian teaching. The student will work on design of distinctively Christian curriculum for the Christian school.		
<b>EDU520</b>	<b>CLASSROOM ASSESSMENT</b>	<b>3 HRS</b>	<b>DC</b>
	This course assists teachers in improving their skills in assessing students to determine if stated class objectives have been met. The students will learn how to analyze a teacher-written test in order to improve both wording of questions and content. Other methods of assessment, both formal and informal, will also be covered.		
<b>EDU525</b>	<b>EDUCATION METHODOLOGY</b>	<b>2 HRS</b>	<b>RC</b>
	This course guides teachers in researching and sharing productive methodologies that enhance instruction. The emphasis is on developing a cache of new methods to put to work in the classroom.		
<b>EDU535</b>	<b>EDUCATIONAL PORTFOLIO DEVELOPMENT</b>	<b>3 HRS</b>	<b>DC</b>
	The student will understand the concept of building and using an educational portfolio and then will produce a working portfolio addressing their varied course work and/or administrative activities. <b>This course may be segmented into three one-credit units if necessary.</b>		

<b>EDU538</b>	<b>CRITICAL ISSUES, ETHICS, AND LAW</b>	<b>2 HRS</b>	<b>DC</b>
	This course addresses the ethical, moral, and legal challenges faced in Christian educational administration. The critical issues of accountability to a secular community are reviewed in the context of K-12 environments. The student will learn practical methods of preparation that will assist management of critical issues.		
<b>EDU540</b>	<b>HISTORY OF CHRISTIAN EDUCATION</b>	<b>3 HRS</b>	<b>DC</b>
	This course is designed to expand the student's knowledge of the historical background of Christian school education. Through original research, the student will produce a research paper on Christian school education during the past century.		
<b>EDU541</b>	<b>READING DISABILITIES AND REMEDIATION</b>	<b>3 HRS</b>	<b>DC</b>
	This course will cover the procedures to follow in assessing and diagnosing all areas of reading difficulty. It will also provide guidance in choosing methods and approaches to use in remediating these areas of difficulty. Students will practice giving a diagnostic reading test, interpreting the results and making recommendations based on the interpretation.		
<b>EDU542</b>	<b>MATH DISABILITIES AND REMEDIATION</b>	<b>2 HRS</b>	<b>RC</b>
	This course will cover methods of teaching math using a variety of techniques. It will emphasize multisensory teaching of both the basic skills and more advanced skills. Students will practice giving a diagnostic mathematics test, interpreting the results and making recommendations based on the interpretation.		
<b>EDU543</b>	<b>LANGUAGE DEVELOPMENT AND REMEDIATION</b>	<b>3 HRS</b>	<b>DC</b>
	This course provides an overview of language development and areas of disability. It will deal with techniques for compensating for difficulties in the areas of listening, grammar, spelling, vocabulary, and written expression. Students will practice giving a diagnostic language test, interpreting the results and making recommendations based on the interpretation.		
<b>EDU544</b>	<b>CURRICULUM ADAPTATIONS</b>	<b>2 HRS</b>	<b>DC</b>
	This course will explore various materials and accommodations for the development and individualization of academic subjects (Bible, social studies/history, and science). It will also provide background for reading psychological evaluations and using them to determine student needs.		
<b>EDU545</b>	<b>INTRODUCTION TO SPECIAL EDUCATION</b>	<b>2 HRS</b>	<b>RC</b>
	This course is designed to introduce teachers to the special needs of students with learning disabilities and attention deficit disorder (ADD). It will provide teachers with methods for working with students with special needs within the traditional classroom as well as providing insight for those students who may need more than the regular education classroom can provide.		
<b>EDU546</b>	<b>DIAGNOSIS AND EVALUATION</b>	<b>3 HRS</b>	<b>RC</b>
	The student will receive instruction in the administration of screening and diagnostic tests. Considerable time will be spent on interpretation of test results and using these results to develop a workable program for the student. Following class, the student will be required to administer a comprehensive battery of tests to a student and write a report containing the evaluation of the results and recommendations.		

- EDU 547 COLLABORATION WITH PARENTS/PROFESSIONALS 2 HRS DC**  
 The student will learn techniques for meetings with parents from the initial meeting to recommend testing, through presentation of test results and accommodations, to on-going relations once the child enters the special education class. Additional techniques will be presented for collaborating with regular education teachers for mainstream accommodations and for working with professionals.
- EDU 549 UNDERSTANDING AND COPING WITH CHALLENGING BEHAVIORS 2 HRS DC**  
 This course will examine attention deficit (hyperactivity) disorder and mild autism. The student will learn which behaviors are caused or exacerbated by the disorder and methods of meeting the child's needs in both a separate and a mainstream classroom.
- EDU550 STATISTICS FOR RESEARCH 2 HRS RC/DC**  
 This section of the course will introduce the student to statistical concepts and the use of Excel to work with statistics through a residence component. The student will then be given exercises to complete using this knowledge. This course should be taken near the end of a Master of Education program.
- EDU555 ADMINISTRATION OF CLASSROOM AND RELATED ACTIVITIES 3 HRS DC**  
 This course is designed to help teachers hone classroom procedures for efficient daily productivity. The emphasis is on finding better ways to do the routine as well as the special activities that teachers must perform.
- EDU565 TEAMWORK AND STRATEGIC PLANNING 2 HRS DC**  
 This course discusses principles of teamwork and strategic planning within the educational setting. Organizational models for excellence and mathematical models for decision making are also introduced.
- EDU570 TECHNOLOGY APPLICATIONS IN CHRISTIAN SCHOOLS 2 HRS RC**  
 This course is designed to guide the Christian school administrator into the successful evaluation and implementation of a technology plan for a K-12 school in a rapidly changing technology environment.
- EDU575 ADMINISTRATIVE ASSESSMENT PROCEDURES 2 HRS DC**  
 The course will present the theoretical foundations of institutional effectiveness in an environment of encroaching accountability. Following a broad-base development of theory, the student will be guided through the particulars of developing an evaluation and assessment program which will be satisfactory to agencies external to the school.
- EDU580 REFLECTIVE PRACTICE 2 HRS RC**  
 This course develops understanding of why teachers do not keep improving and how reflective practice can make a difference. Practical application (correcting an actual school problem) is used to learn this methodology.
- EDU585 PHILOSOPHY OF CHRISTIAN EDUCATION 1 HR DC**  
 This course is designed in a DVD seminar format which will provide the student with an understanding of several key areas of Christian school operation that are impacted by a Biblical philosophy.

- EDU595 RESEARCH PROJECT (2 SEMESTERS) 2 HRS DC**  
 This course is designed to evaluate the student's understanding, comprehension, and personal benefit from the M.Ed. program. This course will guide the education student through design and completion of a research project that has a practical application in a school setting. The student will complete this project as a distance activity. After completion the student will, through the instructor or advisor, schedule a time on campus to explain and defend the project. Special Education Concentration - This course will guide the education student with a concentration in special education through design and completion of a project that has a practical application in relation to special education within a Christian school. The student will competently develop a special education program for implementation in a Christian school, describe methods to assess the viability of the program, and accurately present this program to his committee as if it were being presented to a school administrator.
- PSY505 DEVELOPMENT OF SCHOOL AGE CHILDREN 3 HRS DC**  
 This course is designed to help teachers to be more effective through better understanding of characteristics of students. It will cover physical, social, and personality development as well as spending considerable time on cognitive development and theories of learning and memory.
- PSY510 COPING WITH STUDENT DIVERSITY 1-3 HRS DC**  
 This course emphasizes the need of understanding and coping with student differences (cultural, social, and intellectual) in the light of the Bible (PSY511, 1 hr.).

## **MASTER OF MINISTRY COURSES**

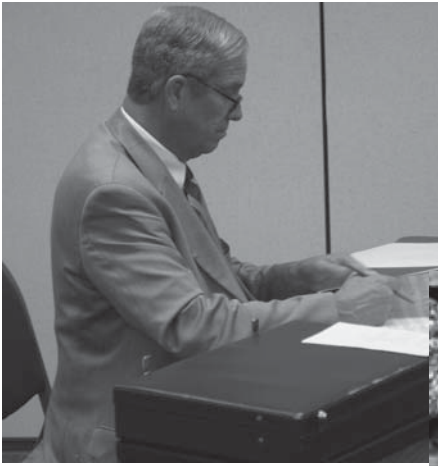
- BIB501 SYSTEMATIC THEOLOGY I 3 HRS DC**  
 This course is a study of prolegomena and systematic theology and the specific doctrinal areas of bibliology, theology proper and Christology. The focus of this class will be to master each of these doctrines and see the unbreakable linkage not only between these doctrines but between all doctrines within systematic theology.
- BIB502 SYSTEMATIC THEOLOGY II 3 HRS DC**  
 This course is a study of the doctrines of anthropology, hamartology, pneumatology, soteriology, and angelology. The focus of this class will be to master each of these doctrines and see the unbreakable linkage between not only all these doctrines but all doctrines within systematic theology.
- BIB503 BIBLE DOCTRINES I 3 HRS DC**  
 This course covers the basic tenets of the Christian faith from a Biblical, systematic perspective. It covers the doctrines of Theology proper, Bibliology, angelology, and anthropology.
- BIB504 BIBLE DOCTRINES II 3 HRS DC**  
 This course covers the basic tenets of the Christian faith from a Biblical, systematic perspective. It covers the doctrines of soteriology, Christology, eschatology, and ecclesiology.

<b>BIB511</b>	<b>OLD TESTAMENT INTRODUCTION</b>	<b>3 HRS</b>	<b>DC</b>
	This course is a study of the historical background and formation of the canon of the Old Testament. The authorship, date, structure, background, literary genre and theology of each of the Old Testament books will be examined.		
<b>BIB512</b>	<b>NEW TESTAMENT INTRODUCTION</b>	<b>3 HRS</b>	<b>DC</b>
	In this course, the general introduction includes a study of the historical background of New Testament Palestine politically, religiously, and linguistically and the formation of the canon of the New Testament. A special introduction examines authorship, authenticity, date, special characteristics, and critical problems relating to the individual New Testament books.		
<b>BIB513</b>	<b>ESCHATOLOGY</b>	<b>2 HRS</b>	<b>RC</b>
	This course consists of a systematic analysis of last things from a pre-millennial perspective.		
<b>BIB514</b>	<b>BIBLICAL PRESERVATION</b>	<b>2 HRS</b>	<b>RC</b>
	This course explores the doctrines of inspiration and preservation in a Biblical and historical manner. Special attention will be given to the preservation of the King James Version through the Received Text.		
<b>BIB515</b>	<b>DISCIPLESHIP</b>	<b>2 HRS</b>	<b>RC</b>
	This course emphasizes both the Biblical and practical aspects of personal discipleship. This course will assist students in understanding principles and procedures relating to discipleship within the context of the local church.		
<b>BIB516</b>	<b>ADVANCED HERMENEUTICS</b>	<b>3 HRS</b>	<b>DC</b>
	This course is a detailed study of the principles of the literal-grammatical-historical system of Biblical interpretation, with practice in using those principles with the doctrine of dispensationalism.		
<b>BIB517</b>	<b>PRAYER</b>	<b>2 HRS</b>	<b>RC</b>
	This course covers the subject of prayer as revealed in Scripture. Emphasis is placed on the Biblical explanation and practical application of vital prayer lessons.		
<b>BIB518</b>	<b>APOLOGETICS</b>	<b>3 HRS</b>	<b>DC</b>
	This course will examine the various approaches to Christian apologetics and will focus on the defense of key apologetic issues facing the church today.		
<b>BIB519</b>	<b>CULTS</b>	<b>3 HRS</b>	<b>DC</b>
	This course will study the history and the teaching of the major world cults and evaluate them with the Word of God.		
<b>BIB520</b>	<b>REVIVAL</b>	<b>2 HRS</b>	<b>RC</b>
	This course contains a study of Biblical revival from a theological, historical, and practical perspective, as well as its relationship to the ministry of the local church.		
<b>BIB590</b>	<b>GUIDED RESEARCH PROJECT (2 SEMESTERS)</b>	<b>3 HRS</b>	<b>DC</b>
	This course will guide the ministry student through design and completion of a qualitative Biblical or ministry research project that has a practical application in a selected field of ministry. This will require access to ministry opportunities that are apropos to research and development. The student will systematically assess, accurately		

describe, and competently develop an area of Biblical or ministry interest. The 40-60 page final paper will take 6-9 months to complete. This is a two-semester course which should be the final course of the Master of Ministry program.

<b>BIB595</b>	<b>INDEPENDENT STUDY</b>	<b>3 HRS</b>	<b>DC</b>
	This course will focus on an area of interest to the student. The exact nature of the course will be determined by the instructor and the student.		
<b>CED502</b>	<b>CHURCH PLANTING</b>	<b>2 HRS</b>	<b>RC</b>
	This course gives a practical, workable program for how to establish a local church. All aspects of the subject are covered, and guidelines given, providing a step-by-step, workable procedure.		
<b>CED504</b>	<b>CHURCH AND SUNDAY SCHOOL GROWTH</b>	<b>2 HRS</b>	<b>RC</b>
	This course is designed to identify "cutting edge" principles and methods that will encourage Sunday school and church growth. Attention will be given to trends that impact the growth and health of the local church.		
<b>CED506</b>	<b>ADVANCED PASTORAL COUNSELING</b>	<b>2 HRS</b>	<b>RC</b>
	This course is designed to strengthen the counselor's skills with special attention given to integrating Biblical principles with practical application.		
<b>CED508</b>	<b>MAKING THE BIBLE FOUNDATIONAL IN ACADEMICS</b>	<b>2 HRS</b>	<b>RC</b>
	This course helps the teacher gain and clearly understand a sound Biblical (KJV) perspective in all major academic disciplines. This course will demonstrate that for any discipline taught in a Christian school, the Bible is to be the foundation.		
<b>CED512</b>	<b>LEADERSHIP DEVELOPMENT</b>	<b>2 HRS</b>	<b>RC</b>
	This course provides study on leadership styles, motivational strategies, and Biblical principles relating to leadership. Special emphasis will be given to developing strong interpersonal relationships for assisting in local church leadership.		
<b>CED516</b>	<b>BAPTIST HISTORY</b>	<b>2 HRS</b>	<b>RC</b>
	This course covers the history of Baptist churches, the lives of Baptist leaders, and their contributions. The Biblical and historical distinctives of a New Testament Baptist church are covered.		
<b>CED522</b>	<b>CONTEMPORARY PREACHING</b>	<b>2 HRS</b>	<b>RC</b>
	This course will seek to help the preacher develop strategies to make Biblical preaching effective and relevant to a contemporary audience. Building upon the principles of expository preaching, principles and methods will be taught to increase effectiveness when preaching to a contemporary audience.		
<b>CED540</b>	<b>CONTEMPORARY ISSUES</b>	<b>3 HRS</b>	<b>DC</b>
	This course is designed to explore, within a Biblical context, issues that people face in ministry. It focuses on contemporary social, theological, ministerial, and church-related issues that leaders encounter and the influence these issues have on the church.		
<b>MIS507</b>	<b>MODERN MISSIONARY TRENDS</b>	<b>2 HRS</b>	<b>RC</b>
	This course emphasizes the study of culture, religion, personalities, doctrines, and practices that are present in today's changing world. Special consideration will be given to relevant solutions facing today's missionaries.		





# PERSONNEL

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First Bible International  
Mansfield, Ohio

Dr. Bob Dayton  
Central American Director, BIMl  
Chattanooga, Tennessee

Dr. Mike Kinney  
Temple Baptist Church  
Lacey, Washington

Dr. Ed Gibson  
Director of Enrichment, BIMl  
Orange Park, Florida

Dr. Dave McCoy  
Peoples Baptist Church  
Morrow, Georgia

Dr. George Grace  
First Bible Baptist Church  
Rochester, New York

Pastor Homer McMillan  
Bible Baptist Church  
Mandarin, Florida

Dr. Howard Mills  
Baptist Bible Church  
Nassau, Bahamas

Dr. Bo Moore  
Heritage Baptist Church  
Kentwood, Michigan

Dr. Joe Myers  
Kerwin Baptist Church  
Kernersville, North Carolina

Dr. Hans Nikoley  
Pomerado Road Baptist Church  
Poway, California

Pastor Rick Osborn  
Faith Baptist Church  
Nokomis, Florida

Dr. Dino Pedrone  
New Testament Baptist Church  
Miami, Florida

Pastor Dan Proctor  
CrossRoads Baptist Church  
Daytona Beach, Florida

Pastor Sergio Reyes  
Calvary Baptist Church  
Melbourne, Florida

Dr. Bobby Roberson  
Gospel Light Baptist Church  
Walkertown, North Carolina

Dr. Ronald Schaffer  
Evangelist  
Tampa, Florida

Dr. Phil Sheffield  
Lighthouse Baptist Church  
Port Charlotte, Florida

Dr. Don Sisk  
President Emeritus, BIMJ  
Chattanooga, Tennessee

Pastor Mark Stevens  
Calvary Baptist Church  
Fort Walton Beach, Florida

Dr. Tom Wallace  
Franklin Road Baptist Church  
Murfreesboro, Tennessee

Dr. Richard White  
Northside Baptist Church  
Roswell, Georgia

Dr. Gib Wood  
Rheinland Baptist Church  
Landstuhl, Germany

## Administration

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Thomas C. Messer, B.A., M.Min., D.D.  
Pastor, Trinity Baptist Church; Chancellor, Trinity Baptist College

Charles T. Shoemaker, B.R.E., M.A., D.D., L.H.D., Litt.D., Ed.D.  
President/CEO

Clay Lindstam, B.S., B.A., M.Ed., Ed.D., Ed.D.  
Vice President of Academic Affairs

Larry Appleby, I.C.S., B.A.  
Administrative Dean

Jeremiah Stanley, B.A., M.A., M.Div.  
Dean of Students

## Full-Time Faculty

---

### **HOLLY BEBERNITZ, B.A., M.A.**

Associate Professor of History  
B.A., Bob Jones University  
M.A., University of North Florida  
At TBC since 1982

### **JAMES BUCKNER, B.S., B.S., M.A., M.A., M.DIV.**

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Jimmy Kilpatrick ..... Food Service Director  
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